

Transportation Permits

On Line Permitting Program for Extra Legal Loads

On November 1, 2011, the process for submitting and issuing Transportation Permits for extra legal loads will only be available through an online process. The County of Ventura Transportation Department Permit Section will no longer accept faxed permit applications after November 1, 2011. Permits will be issued only after payment is received and posted unless the permit can be billed to an account with the County.

The link to the program will be available at:

http://portal.countyofventura.org/portal/page/portal/PUBLIC_WORKS/transportation or
http://portal.countyofventura.org/portal/page/portal/PUBLIC_WORKS.

Any questions or issues regarding the online Transportation Permit process can be directed to the Permits office at 805-654-2047.

New features with the online program

- Copy and revise existing permit applications
- Print online
- Upload documents at the time of applying for permits
- Apply for more than one permit with one application if the values on the permit do not change
- Check status of permit approval and history of billing and payment

User Account and Password:

A user account is necessary to apply for a permit online. Apply for user name, at Transportation Permits link. The County will contact you when your user account is set up. The approved permit will only be sent to the email address in the user account. A forgotten password can be obtained from the link online

Application Submittal:

The format and information needed to fill out the permit application has not changed. It is the applicant's responsibility to make sure that all the required information is correctly input prior to sending the permit application. A complete permit application will include the necessary attachments like insurance certification and Caltrans permit for annual permit applications. The attachments must be uploaded via the link on the application page. The Permits office will not process permits that are incomplete.

Permit Status

The status of permit application can be viewed online by the user. Permits office will not process permits that are incomplete. Please review the application for correctness and complete view status online before calling the Permits office.

Billing Account

Transporters and Permit Companies who apply for more than a dozen permits a year will be required to start a billing account with the County. All others may choose to mail a check for the payment. Companies that have an existing account will continue to be billed to the same account.

An account can be set up by sending a letter of request along with a \$500 check made out to the County of Ventura as a deposit to the account. The request should be emailed to Public Works Agency, Central Services Department attention Sally Spargo. You will be billed monthly for the permits. Companies have the ability to review the billing/payment information online.

Payment of Fees and Accounting

We do not currently accept credit cards. Fees will not be refunded once the permit is issued. The online system will automatically block you from applying for a permit if fees are pending more than 90 days. Please make sure that the bills are paid monthly before calling to reset access.

Attachments to the Permit

A list of restrictions placed on the permits is available online. It is the applicant's responsibility to refer to these conditions to be knowledgeable about the various restrictions on bridges, roadways, or any other conditions placed on the permit.